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| Job Title | Physiotherapy Assistant |
| Hourly Rate | £12.00 per hour (during probationary period) increasing to £13.50 (after successful completion of probationary period). |
| Hours of Work | From 15 hours per week - TBC  You must have a flexible approach to work. Working hours agreed in advance. |
| Probationary Period | 3 months |
| Location | Michelin Athletic Club, Rosetree Avenue, Stoke on Trent.  You will be required to undertake business travel and work at other locations as required to meet the needs of the business therefore a driving licence and access to own car is essential. |
| Contract Type | Permanent |
| Benefits | 28 days annual leave (pro-rata)  Statutory Sick Pay  Pension Scheme |
| Qualifications/Experience Required | **Essential**  Knowledge of physiology, anatomy, and medical terminology.  Previous experience of working within a client/care environment.  Previous experience of moving and handling.  Willingness to undertake relevant and statutory training.  **Desirable**  NVQ Level II or equivalent.  Willingness to join the Chartered Society of Physiotherapy at Associate level. |

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**About Us**

Positive Steps Physiotherapy are committed to giving our clients freedom to move better to allow them to do what they love doing. We do this by taking a positive person focused approach, treating all of our clients as individuals ensuring that they feel special every step of the way.

Our clients are at the heart of what we do, and we are always exploring innovative and new ways of working to ensure that we continue to deliver a professional therapeutic environment in which we aim to achieve all our clients’ optimum outcomes inclusive of extending an excellent level of customer service to their family as well to ensure they are all are supported through their journey.

**Our Team**

Our team are adaptable, friendly, polite, and caring and have a passion for making a difference to people’s lives, delivering high quality client care, and treating everyone with dignity and respect.

In addition to this we all share a passion and commitment within the team to ensure that everyone feels as valued as our clients. We do this by providing an open, friendly, and supportive environment where everyone is encouraged to feel comfortable sharing their ideas.

**The Role**

We currently have an opportunity for an enthusiastic and dynamic Physiotherapy Assistant to join our team working alongside our Physiotherapists. You will be enthusiastic and committed with excellent people skills. With teaching and instruction from our Physiotherapist team you will assist in the delivery of client care through both clinical and non-clinical tasks inclusive of helping clients with their functional activities of day-to-day living, mobility progression and exercise programmes.

**Key Tasks and Responsibilities**

**Client Care**

* Working with clients, as guided by our physiotherapists, to meet their outcomes/goal and achievement of their optimum physical independence.
* Enabling, guiding, and supporting clients with exercises and activities to improve their condition and/or support their recovery.
* Providing assistance to and support our physiotherapists in the planning and delivery of individually tailored client therapeutic programmes relating to their care.
* Provide a high quality of care to all clients in accordance with their individual care plans,

guidelines and rehabilitation programmes.

* Consistently following therapeutic programmes as designed by our physiotherapist team.
* Working collaboratively with our physiotherapists to ensure consistent and coordinated client care.
* Monitoring patients during therapy sessions and providing assistance as required.
* Assisting clients to express choice and develop autonomy as appropriate.
* Respecting the privacy, dignity, uniqueness, and contribution of all clients.

**Documentation and Administration**

* Document patient progress and maintain accurate records.
* Provision of detailed feedback and monitoring, taking an active role in contributing to the client’s assessment and evaluation of their care plan/rehabilitation programme.
* Provision of accurate and legible client data, records, and documentation.
* Ensuring that clients clinical records are maintained and kept up to date using our TM3 patient management system.
* Observing and maintaining client confidentiality at all times and adhering to the General Data Protection Regulations (GDPR).
* Carry out other duties as will, from time to time, be directed e.g. marketing, administration.

**Health and Safety**

* Assisting in the setting up of equipment and preparation of treatment areas for therapy sessions.
* Preparing the therapeutic environment, ensuring that all areas are cleaned and tidied following use, guaranteeing a high standard of hygiene, cleanliness, and tidiness.
* Following infection controls and safety protocols at all times.
* Adhering to our safe practices, guidelines and health and safety policy.
* Carrying out all duties in a safe manner having the highest regard for the health, safety and welfare of self, staff, clients, and other persons in the Company.

**Training and Continuous Professional Development**

* Developing competency in the physical management of people with neuro-disabilities.
* Developing competency and understanding of working within an established rehabilitation plan of care.
* Attend statutory training as required.
* Become an Associate member of the Chartered Society of Physiotherapy.
* Participate in appraisal and supervision processes as directed.

**Person Specification**

|  |  |  |  |
| --- | --- | --- | --- |
|  |  | **Essential** | **Desirable** |
| **E1** | Knowledge of physiology, anatomy, and medical terminology. | **🗸** |  |
| **E2** | Previous experience of working within a patient/care environment. | **🗸** |  |
| **E3** | Previous experience of moving and handling. | **🗸** |  |
| **E4** | Understanding of the needs of clients with a disability. |  |  |
| **E5** | A desire to help people in their recovery and motivate them to reach their potential. | **🗸** |  |
| **E6** | Ability to motivate and encourage patients with physical needs. | **🗸** |  |
| **E7** | Have a passion for and takes pride in delivering a high quality of client care. | **🗸** |  |
| **E8** | A person-centred approach that displays a welcoming, non-judgmental, and respectful manner towards individual’s circumstances, feelings, and priorities. | **🗸** |  |
| **E9** | Ability to work creatively and innovatively to develop client services and supporting systems responsive to client’s needs. | **🗸** |  |
| **E10** | Strong interpersonal and communication skills. | **🗸** |  |
| **E11** | Organised and methodical approach to completing paperwork and records. | **🗸** |  |
| **E12** | Sound understanding of patient confidentiality and data protection. | **🗸** |  |
| **E13** | An approach to work which is positive, flexible and solution focused. | **🗸** |  |
| **E14** | Enjoy working in a fast-paced environment with the ability to adapt quickly to changing priorities. | **🗸** |  |
| **E15** | A team player that likes to work collaboratively. | **🗸** |  |
| **E16** | Ability to work collaboratively as a team and independently to achieve shared goals. | **🗸** |  |
| **E17** | Ability to make well-judged and effective decisions. | **🗸** |  |
| **E18** | Ability to work flexibly to meet the demands of the clinic and team as required. | **🗸** |  |
| **E19** | Knowledge of using IT software including Microsoft Office, Outlook, and Databases. | **🗸** |  |
| **E20** | Driving licence and access to own car. | **🗸** |  |
| **E21** | Commitment to studying to Associate level with the Chartered Society of Physiotherapy. | **🗸** |  |
| **E22** | Willingness to undertake relevant and statutory training. | **🗸** |  |
| **E23** | Commitment to adhere to all organisation safe practices and guidelines at all times. | **🗸** |  |
| **D1** | NVQ Level II or equivalent experience. |  | **🗸** |
| **D2** | Previous experience in a care environment. |  | **🗸** |
| **D3** | Previous experience as a therapy assistant. |  | **🗸** |
| **D4** | Previous experience of using TM3 patient management system. |  | **🗸** |