

COVID-19 Risk Assessment COVID-19

Transmission risk mainly arises from:

- 1 Contact - contaminated surfaces
- 2 Droplet spread - e.g. coughs and sneezes

Assessment carried out by: Lorna Saunders

Date of next review: February 2021

Date assessment was carried out: 19/6/2020

Date re-assessment was carried out: 2/9/2020

Date re-assessment was carried out: 21/10/20

Date re-assessment was carried out: 04/01/21

What are the hazards?	Who might be harmed and how?	What are you already doing to control the risks?	What further action do you need to take to control the risks?	Who needs to carry out the action?	When is the action needed by?	Done
1-Lack of understanding of transmission of COVID-19	Clients & relatives, Clinicians and their families.	Circulate information about COVID-19 referencing	Directly email/telephone clients to make them aware of their risk level to make an informed decision	Lorna Saunders Louise Hudson Lynn Heighway	July 2020	1/7/2020

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	Any other close contact.	<p>government website re: transmission, symptoms, isolating and vulnerable groups</p> <p>Ensure all staff have read, understood and confirmed via email.</p> <p>Staff to complete online training.</p>	re: appointment going ahead.			
<p>2-Inadequate infection control</p> <p>2a-Hand hygiene</p>	<p>Clients & relatives, Clinicians and their families. Any other close contact.</p>	<p>Ensure all staff are aware of hand hygiene guidelines. Email all up to date guidance to staff.</p>	<p>Provide all staff with hand sanitizer</p> <p>Remind clients each time prior to visits.</p>	<p>Lorna Saunders Louise Hudson Lynn Heighway Clients</p>	July 2020	3/7/2020

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2b-Equipment		Ensure clients are made aware of hand hygiene before and after visits. Advice sent via email re cleaning procedures	Provide correct alcohol wipes to clean all hard surfaces.	Lorna Saunders	July 2020 Ongoing as needed	1/7/2020 1/7/2020
2c- Phones/tablets/laptops		Advice sent via email re cleaning procedures.	Ensure all staff have read advice provided and confirmed.	Lorna Saunders Louise Hudson Lynn Heighway	July 2020	1/7/2020
3- Exposure to symptomatic people	Clients & relatives, Clinicians and their families. Any other close contact.	Advice sent as with RF 1 Screening Questionnaire & Consent Form sent to all clients and must be completed prior to visit date.	Telephone triage on day of visit by clinician to ensure no symptoms present. If any staff member becomes unwell with any of identified COVID-19 symptoms whilst working	Lorna Saunders Louise Hudson Lynn Heighway Clients	July 2020	1/7/2020 ongoing

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			<p>they will be advised to follow the stay at home guidance.</p> <p>If advised that a member of staff or public has developed Covid-19 and were recently in close contact with a member of the team. Contact will be made with the Track and Trace system to discuss the case, identify people who have been in contact with them and will take advice on any actions or precautions that should be taken.</p>			
4-Avaialbility and use of PPE	Clients & relatives, Clinicians and their families.	All necessary PPE purchased as per government and PHE guidelines.	All necessary PPE to be delivered to individual staff members.	Lorna Saunders Louise Hudson Lynn Heighway	July 2020 Ongoing as needed	3/7/2020

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	Any other close contact.		Training to be provided via email, video tutorial, zoom call prior to first face to face contact.			
5-Travel to and from home visit appointments.	Clients & relatives, Clinicians and their families. Any other close contact.	Guidance provided in Standard Operating Procedure.	Advice and training to be provided as per government guidelines, via email and zoom call. Appropriate cleaning and hygiene products to be provided.	Lorna Saunders Louise Hudson Lynn Heighway	July 2020	3/7/2020
6- Use of toilets/bathrooms in clients' homes	Clients & relatives, Clinicians and their families. Any other close contact.		Advice and training to be provided as per government guidelines, via email and zoom call. Appropriate cleaning and hygiene products to be provided.	Lorna Saunders Louise Hudson Lynn Heighway	July 2020	1/7/2020
7-Using the Michelin Athletic Club clinic	Clients & relatives,	SOP in place specific to use of Mac	Ensure all staff have read SOP and confirmed	Lorna Saunders Louise Hudson Lynn Heighway	October 2020	28/10/20

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	Clinicians and their families. Any other close contact.	Discussions with Lee Machin to ensure we are compliant with Mac COVID secure procedures				
8-Increased transmission of COVID-19 due to new variant	Clients & relatives, Clinicians and their families. Any other close contact.	Current PPE and SOP in place	Additional PPE- need to use visors for all clients. Reinforce need for all carers and clients to wear facemasks (exceptions do apply)	Lorna Saunders Louise Hudson Lynn Heighway Clients	January 2021	04/01/21